

Executive Partnership Board

AGENDA

Date: Monday 17 September 2012

Time: 1.30 pm

Venue: Mezzanine Room 1, County Hall, Aylesbury

No	Item	Timing	Page
1	Welcome / apologies	1:30pm	
2	Minutes of the meeting held on 21 May 2012		1 - 14
3	Matters arising Updates / information on: <ul style="list-style-type: none"> • Webpage (including information on changes to logos) – Bev Frost, Communications and Projects Officer • Newsletter 		
4	Partnership Board updates	1:50pm	15 - 34
5	Local Account update Marcia Smith, Service Manager, Performance	2:00pm	35 - 36

Break for 10 minutes

6	Update on Health and Social Care Reforms Rachael Rothero, Service Director, Commissioning and Service Improvement, Adults and Family Wellbeing	2:30pm	
7	National Benefits Update Andrew Clark, Chair of Trustees, Bucks Disability Service (BuDS)	2:45pm	
8	Learning Disability Partnership Board item <ul style="list-style-type: none">– Presenting the Learning Disability Membership Wheel - a picture of who is in the Learning Disability Partnership Board (LD PB).– How will we manage joint priorities of partnership boards and yet not lose the specifics relating to that group of people, e.g. day services?– How do we communicate to each other across partnership boards?– The LD PB's workplan is local rather than the national focus which the other boards have used<ul style="list-style-type: none">– how will that affect the Executive Partnership Board?	3:00pm	
9	Update from SUCO Lucy Falconer, Interim Chair of SUCO	3:15pm	37 - 38
10	Date of next meeting 10 December 2012, 1:30pm	3:30pm	

If you would like to attend a meeting, but need extra help to do so, for example because of a disability, please contact us as early as possible, so that we can try to put the right support in place.

*For further information please contact: Helen Wailling on 01296 383614
Fax No 01296 382421, email: hwailing@buckscc.gov.uk*

Members

Nadiya Ashraf, Carers Partnership Board

David Bone, SUCO

Mary Brazier, Oxford Health NHS Foundation Trust

Juliet Brown, Buckinghamshire Healthcare NHS Trust

Fred Charman, Talkback - Learning Disability Partnership Board

Andrew Clark, Physical and Sensory Disability Partnership Board

Ian Cormack, Carers Partnership Board

Deborah Dow, CEO, Bucks Vision

Lucy Falconer, SUCO

Steve Goldensmith, Prevention Partnership Board

Martin Holt, Chiltern District Council

Elaine Jewell, Wycombe District Council

Ainsley Macdonnell, Learning Disability Partnership Board

Ryan Mellett, Older People's Partnership Board

Pat Milner, Mental Health Partnership Board

Stephanie Moffat, Aylesbury Vale District Council

Kurt Moxley, Mental Health Partnership Board

Sue Pigott, Talkback

Christopher Reid, OPPB and PSD PB

Jean Rein, Talkback - Learning Disability Partnership Board

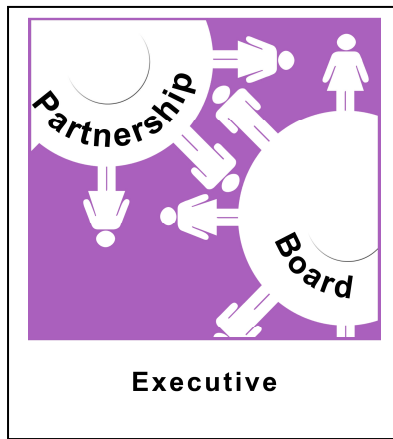
Rachael Rothero, Buckinghamshire County Council

Bob Smith, South Bucks District Council

Chris Stanners, Co-Chairman, OPPB

Jane Taptiklis, NHS Buckinghamshire and Oxfordshire Cluster

Adam Willison, Assistive Technology Board



Executive Partnership Board

Minutes

21 May 2012

Those in attendance:	
Nadiya Ashraf	Carers Partnership Board
Juliet Brown	Buckinghamshire Healthcare NHS Trust
Ian Cormack	Carers Partnership Board
Steve Goldensmith	Prevention and Wellbeing Partanership Board
Alison Lewis	Chair of the Service User and Carer Reference Group / ULO
Ainsley Macdonnell	Learning Disability Partnership Board
Sue Pigott	Talkback
Christopher Reid	OPPБ and PSD PB
Jean Rein	Talkback - Learning Disability Partnership Board
Rachael Rothero	Buckinghamshire County Council
Bob Smith	South Bucks District Council
Chris Stanners	
Jane Taptiklis	NHS Buckinghamshire and Oxfordshire Cluster
Adam Willison	Assistive Technology Board



No	Item
1	<p data-bbox="288 181 660 219">Welcome / apologies</p> <p data-bbox="288 309 1437 412">Apologies for absence were received from David Bone, Mary Brazier, Fred Charman, Ryan Mellett and Kurt Moxley.</p> <p data-bbox="288 501 1318 604">Mary Brazier was a new member from the Oxford Health NHS Foundation Trust.</p> <p data-bbox="288 694 1385 732">Chris Stanners was in attendance as a substitute for Ryan Mellett.</p>
2	<p data-bbox="288 853 1158 891">Minutes of the meeting held on 20 February 2012</p> <p data-bbox="288 981 1458 1084">The Minutes of the meeting held on 21 March were agreed and signed as a correct record, with the following amendment:</p> <ul data-bbox="347 1115 1358 1218" style="list-style-type: none"> <li data-bbox="347 1115 1358 1218">• Page 1 – Rachael Rothero was no longer Chairman of the Assistive Technology Board.
3	<p data-bbox="288 1339 555 1377">Matters arising</p> <p data-bbox="288 1467 1481 1570">Page 3 – Code of Conduct – members asked that the existing Code of Conduct be used until the Code was updated.</p> <p data-bbox="288 1659 1461 1951">Page 6 – User and carer involvement in contract management – the contract board would be agreeing its priorities for the next year by the end of May 2012. One of these priorities was to involve users and carers in the process. Further information would be brought to the next meeting.</p> <p data-bbox="288 2040 1437 2078">Page 8 – Health checks – Ainsley Macdonnell reported that she had</p>

met with Kaileigh Brown, (Primary Care Manager, Buckinghamshire) and GPs with the aim of raising the numbers of health checks. Health check numbers had risen in the current year by 1.7%, but were still at very low levels. GPs were not required to carry out the checks, which would always lead to low numbers of checks. One issue was how GPs identified which patients had a learning disability and how this was recorded.

A member said that everyone over 75 was entitled to a health check, but that this was not widely known. Jane Taptiklis said that it was up to each patient to request a health check. However patients needed to be aware that the checks were available and what the benefits were.

Ainsley Macdonnell said that Learning Disability clients received an invitation for a health check but that she was looking into what format this was in, and where it was sent to.

Members also said the following:

- Health checks were only the first step in the process, and led to health action plans.
- Work needed to be carried out with GP Clinical Commissioning Groups regarding the need for health checks.
- Part of the contract with the Ridgeway Trust was for them to increase and support health checks.
- Increasing health checks for carers was part of the Bucks Carers Strategy and was one of the priorities for the Carers Partnership Board - "Research best practice regarding carers' health checks in primary care and develop a proposal for implementing this in Bucks."

Rachael Rothero said that a piece of work needed to be carried out about health checks, including how to involve the Shadow Health and

Wellbeing Board – **Action: RR**

Page 9 – Dignity in Care Campaign – Chris Reid reported on the initiatives around promotion of Dignity in Care (DiC) over the past year. Two events had been targeted at care providers in 2011. Also, 359 people had signed up to be DiC Champions to date.

Two further events would be held starting from summer 2012 to showcase good practice by providers.

The Bucks 50 Plus Forum had carried out a project involving lay assessors interviewing care home residents and a report had been produced. The learning from the project would be shared within the provider events run by MKB Care. The project had been funded by the Department of Health.

1 February 2012 had been National Dignity Day. This had been advertised through leaflets and postcards at the County Council, Primary Care Trust and Hospitals Trust. Carers Bucks was also carrying out specific DiC work.

The Dignity in Care Sub-group was responsible for a DiC Action Plan and it reported to the Buckinghamshire Safeguarding Vulnerable Adults Board.

Rachael Rothero asked for each partnership board to think about how they were going to take and support the DiC agenda forward. **Action: all**

Feedback about the outcomes of DiC work undertaken across different organisations across Bucks to be provided for the next meeting – **Action: HW**

A member asked about DiC workshops being run by MKB Care. Chris Reid clarified that two sets of workshops would be run with each involving two events in each district area. MKB Care was running these.

Pages 9-10 – Transport issues – Alison Lewis said that there was a move to have powered vehicles assessed by bus companies, and that cards would be needed to use buses. This would have a large impact on a lot of people.

A member asked how work on hospital transport had been taken forward. Juliet Brown (Buckinghamshire Healthcare NHS Trust) said that a programme board meeting was being held the following week to look at transport issues. Any specific issues should be fed to Juliet Brown. Juliet Brown said that she would obtain an update for circulation to members – **Action: HW / JB**

Juliet Brown also said that she could give a wider update on the outcome of the *Better Healthcare in Bucks* Consultation at the next meeting – **Action: JB**

Page 12 – Joint Strategic Needs Assessment (JSNA) – Rachael Rothero told members that there was a statutory requirement for a JSNA which informed commissioning and de-commissioning decisions. The current JSNA had been in place since 2011. A new JSNA was being developed in 2012 and scoping work was being carried out. At the same time as this, the Joint Health and Wellbeing Strategy was being developed and had been published for Consultation.

Page 13 – Newsletter – Liz Sheppard (Communications and Projects Officer) reported that she had drafted a newsletter which would contain an introduction about the partnership boards, an update from each

	<p>partnership board and current news from Social Care services. There would also be information about how the Executive Partnership Board (EPB) supported the other boards. The draft newsletter would be circulated to all EPB members for their comments. It was currently 20 pages long. An easy-read format would also be available.</p> <p>Page 13 – Website – Bev Frost (Communications Officer for Adults and Family Wellbeing) was now working on the website. The web team was preparing the front page and this would be available shortly. The website would link to the agendas, minutes and other board papers. http://www.buckscc.gov.uk/bcc/adult_social_care/partnership_boards.page</p> <p>A member asked if the agendas and minutes were public documents. Rachael Rothero said that they were all public documents. Members also asked that board papers be as accessible as possible, and should not contain jargon.</p> <p>Length of Minutes - There was a discussion about the lengthy minutes some boards had, and it was agreed that each Chairman would ask their board what format / length they would prefer for Minutes. Action: all boards</p>
<p>4</p>	<p>Partnership Board Updates</p> <p>Members noted the updates. More time would be allowed for these at future meetings.</p>
<p>5</p>	<p>Partnership Board Priorities</p> <p>Rachael Rothero thanked members for supplying their board's</p>

	<p>priorities. The only board priorities outstanding were those from the Mental Health Partnership Board (Devora Wolfson would be taking this forward) and the Prevention Partnership Board (this had only recently been set up).</p> <p>A member asked for more clarity on the process for the priorities and asked if they would form a work plan. Rachael Rothero said that each board would have a work plan and would provide updates to the Executive Partnership Board against the agreed priorities. Priorities which had been agreed by the boards should reflect the priorities in the commissioning strategies.</p> <p>Ainsley Macdonnell said that the partnership boards were there to influence, rather than to go out and do the work themselves.</p> <p>Chris Reid said that the Older People’s Partnership Board and the PSD Partnership Board had started to plan actions around their priorities.</p> <p>Rachael Rothero said that a meeting would be arranged for all board leads to discuss the action plans – Action: RR</p>
<p>6</p>	<p>Newsletter and website</p> <p>See Agenda Item 3</p>
<p>Break for 15 minutes</p>	
<p>7</p>	<p>Buckinghamshire Safeguarding Vulnerable Adults Board (BSVAB) Annual Report 2010/11</p>

Gill Manning-Smith, Service Manager for Safeguarding, was welcomed to the meeting.

Gill Manning-Smith told members the following:

BSVAB Annual Report

- The Annual Report of the Buckinghamshire Safeguarding Vulnerable Adults Board (BSVAB) was available on the internet, and was published annually.
- The current report had been published later than planned due to the number of partners involved. The next report would be published by autumn 2012.
- The annual report was written in an easily-read format, with lots of pictures. The report included some case studies.

Safeguarding Awareness Campaign

- The Board had realised that much more awareness of safeguarding issues was needed.
- 'Safeguarding is everybody's business' – this was the BSVAB slogan.
- Financial abuse of vulnerable adults was the most prevalent form of abuse and was increasing. Awareness posters had been put up in buses and GP surgeries.
- A campaign toolkit was available on the website (details below).
- It would be very helpful if the Executive Partnership Board could endorse the campaign and take the messages back to the other partnership boards.

A member asked if anonymous referrals would be accepted. Gill Manning-Smith said that anonymous referrals could be made.

How does BSVAB link with the Executive Partnership Board?

- The BSVAB now had user and carer representatives (Alison Lewis and Richard Brook).
- It was also part of the BSVAB work plan for users and carers to be involved in safeguarding investigations.

Alison Lewis said that she had learnt a lot through attending a service manager's review of a serious case.

Gill Manning-Smith suggested that the EPB have a standing update item on the BSVAB, provided by Alison Lewis.

There was a huge lack of understanding over the Deprivation of Liberty Safeguards (DOLS) and the Mental Capacity Act (MCA). A presentation should go to each partnership board about DOLS and the MCA. The contact was Sarah Haigh – **Action: HW**

Gill Manning-Smith said that there was a DOLS Implementation Group, which had requested representation from users and carers. Any interested users or carers should contact Gill Manning-Smith through Helen Wailling. **Action: all boards**

Gill Manning-Smith also told members about the Quality in Care Home Team. This had been set up as a result of the number of safeguarding alerts received from or about provider services. The team would be small, and would consist of a nursing lead and two members of staff. Where standards were falling a solution was drawn up and work was carried out with the staff in the care home. It was hoped that this team would make a big difference.

A member asked how this would link to the inspection regime. Gill Manning-Smith said that they worked very closely with the Care Quality

Commission (CQC).The Quality in Care Home Team could help a care home meet CQC requirements.

The Quality in Care Home Team would carry out extensive work on performance indicators. Funding was available for the Team for three years.

A member noted that none of the partnership board priorities referred to safeguarding.

Contact details:

Website:

<http://www.buckinghamshirepartnership.gov.uk/partnership/sva/bsvab.page>

Careline (for alerts and referrals) 0800 137915

For more information call 01296 382423 or email

safeguardingadults@buckscc.gov.uk

8 Bucks Connect

Liz Sheppard, Projects and Communications Officer, told members that she was currently working on Bucks Connect, an online directory containing care services, support services, voluntary groups and community groups.

Bucks Connect replaced Bucksinfo.net, which had closed at the end of March. Live data from there had been transferred to the new website, and each group had been contacted about this.

The Bucks Connect website address: www.bucksconnect.org.uk

Since late 2011 a lot of work had been done to engage service

providers, users and local groups with Bucks Connect. It was free to register on the website, and it was a way not only for people to access information but also to advertise what was going on in their local community. Over 600 groups had now registered.

Bucks Connect had been launched in April 2012.

Another part of the project was to encourage reluctant users to use the website and the wider internet, and work was being carried out with the Adult Learning Service to offer taster courses. It was hoped that these could be piloted in a day centre.

It was also hoped that social care staff working in GP surgeries could use their lap top computers to show people how to access information about certain groups or activities.

9 Update from User-led Organisation (SUCO)

Alison Lewis, Chairman of Service Users and Carers Organisation (SUCO) referred members to the reports in the agenda pack. These were:

- The report of the SUCO Chairman
- Update Report
- SUCO Newsletter
- Agenda for SUCO Representation meeting

SUCO was currently updating its previous work plan and would produce four or five quarterly priorities on an on-going basis. This was a joint piece of work with the partnership boards.

Issues which were high on the agenda included

- Development of the new Direct Payments Service – Contact made with POhWER - currently reviewing the new Direct Payment Leaflets and the Advocacy Service (taking on the work of People’s Voices). SUCO had provided feedback on the draft leaflets for service users.
- Breaks for Carers – Ian Cormack was working on this.
- Transport – SUCO was working to highlight the lack of effective and accessible transport, and the major problems faced getting to local hospitals

Self-directed Support (SDS) Service User & Carer Reference Group

An SDS Reference Group Information day for Carers of those with a Learning Disability would be held on the 26 June 2012 in Aylesbury.

Alison Lewis, in her role with the Access Group, and Ian Cormack as a Carer had been co-opted onto Wycombe District Council’s Task and Finish Group to review the services they offered and to look at whether they met the needs of those residents with a disability.

The Reference Group was working to re-establish its programme of regular speakers and to welcome both old and new members

To kick this off SUCO has been in discussion with INDI (Infrastructure Network Disability Information) and would be holding a joint event on 19 June 2012 – details to follow.

Ian Cormack said that it was important that the personalisation agenda was not lost.

Rachael Rothero asked about membership. Alison Lewis said that

	<p>membership numbers were increasing, and that the SUCO board membership had increased. A lot of networking had been lost and SUCO wanted to re-establish that.</p> <p>Rachael Rothero said that it would be very helpful to know how SUCO could support large pieces of work agreed by the Executive Partnership Board, and asked how user involvement could be evaluated against outcomes. Alison Lewis said that this was about finding the right people, training them and about how they worked with the boards.</p> <p>Rachael Rothero said that an outside meeting was needed to look at these issues – Action: Nadiya Ashraf</p> <p>Recruitment to partnership boards</p> <p>SUCO had met with the County Council in February 2012, where it was agreed that recruitment for the Carers and Mental Health Partnership Boards would be a first priority.</p> <p>SUCO had now met with Oxford Health, Carers Bucks, Hightown and the County Council regarding how best to approach the recruitment of service users and carers to the Carers and MH Partnership Boards. SUCO had also written to Bucks MIND.</p> <p>A meeting would be held with prospective board members to establish how SUCO could best support them.</p>
<p>10</p>	<p>Date of next meeting</p> <p>17 September 2012, 1:30pm, Mezzanine Room 1, County Hall, Aylesbury (Devora Wolfson sent her apologies)</p> <p>10 December 2012, 1:30pm, Room 84 / 5, Old County Offices,</p>

Aylesbury

Any Other Business

Members asked for an updated meeting structure showing the Buckinghamshire Safeguarding Vulnerable Adults Board and the groups feeding into it.

Ainsley Macdonnell suggested that an evaluation of the Executive Partnership Board be carried out at the next meeting.

Chairman



Assistive Technology Partnership Board

Report

Title: Assistive Technology progress report
Date: September 2012
Author: Adam Willison
Contact officer: Adam Willison – 01296 387691

1. AT retail

- Commencing with purchase of online equipment self assessment tool. First project group meeting end of August to discuss implementation, which is expected to take around 3 months.

2. Telehealth

- Telehealth programme now consists of 4 project areas: - speech therapy, vitals signs monitoring, medication management and smoking cessation. Speech therapy and vital signs projects are well underway with an established monthly operational group. Medication management and smoking cessation are still in development stages.

3. Raise AT awareness with key groups

- 2 x AT Assessment Workers leading on community assessments.
- AT Project Officer and AT Business Support Assistant posts now filled.

- Working with Bucks New University to provide AT continuing professional development opportunities. Phase 1 will look at training up to 15 professionals in this area. Phase 2 will involve a wider procurement process and potential of training many more practitioners in social care and health.
- Third sector AT promotional work continues with Action on Hearing Loss, Carers Bucks and Alzheimer's Society.

4. Evaluation and economic development

- Bucks New University are now the established evaluation partner for AT, with initial work commencing on the Telehealth projects.
- 2012 Paralympics themed 'Meet the Buyer Event' at Stoke Mandeville Stadium in Sept 12. This is an event where industry meets social healthcare practitioners to discuss, demonstrate and network around the AT agenda. It is also being linked to an international trade delegation attending the National Spinal Injuries Centre at Stoke Mandeville to see delivery advanced care from acute to community settings.



Executive Partnership Board

Report

Title:	Carers Partnership Board
Date:	5 September 2012
Author:	Nadiya Ashraf
Contact officer:	Nadiya Ashraf x7260

Carers Partnership Board - Update

Membership:

Further to SUCO undertaking work to secure further carers representatives to the board, the June meeting saw an additional 5 carers attend the meeting in shadow form – all carers in attendance have expressed that they would like to continue to attend. The membership of board is broadly representative of carers with a further carer of an older person to be sought.

The carers were supported by SUCO.

Carers Breaks

The Partnership Board welcomed Zita and the launch of the short breaks scheme. The board formally recognised Zita work and the role of the board in securing the funding.

NHS Bucks and the Clinical Commissioning Board agreed health funding of £400K towards a new integrated model for short breaks for carers. Priorities within the model of provision are to develop services

that are more responsive to the needs of carers and stimulate greater diversity of provision to allow carers to take a break. Health funding is particularly aimed at carers where their health may be affected as a consequence of their caring role. It is hoped to reach those carers who have not been supported previously to have a break through social care funded provision.

The health funded breaks for carers was launched on June 21st, during carers' week, and the service started 1st July. To date (as of this morning 6th September) we have received 145 referrals via GPs and of those 5 have not been eligible i.e. they have been in receipt of a social care funded break within the last 12 months.

For this pilot of the service it was agreed to have brokers as a key part of the process; this is in order to ensure that carers are provided with support for planning their break to best suit their situation. Brokers have also formed a key role in ensuring the collation of evidence regarding self assessment of carers and the outcomes for carers accessing the fund, this data will be essential in applying for future and ongoing funding.

Outcomes for carers receiving the fund have been positive. Some carers have a very clear idea about the break they would like to fund and others have taken advantage of the support from brokers in planning how best to use the fund to meet their needs. Outcomes have been varied, including short holidays, gym club memberships, paying for sitting services whilst the carer enjoys a social/leisure or sport related activity. Funds have been used to pay for a one off event and/or shorter regular activities.

The main issues that have arisen in the delivery of the service has been regarding promotion of the service. Every GP practice in the county has received a pack containing the referral form, guidance about the service and a poster promoting the service; in some cases intonation has been re sent twice or numerous times. Training and information sessions have been arranged with practice managers and where necessary meetings with individual GPs. A new poster is to be sent to all GP practices to promote support for carers. In addition, Carers Bucks have been actively promoting the fund to carers and assisting in highlighting and resolving problems that have arisen.

As part of the pilot we will be reviewing the scheme at the end of September; to improve the process for delivering the service, reviewing the outcomes for carers and resolving any issues.

Other items covered:

SVAB – update
Priorities template
Wycombe District Council – Task and Finish Group

Care and Support Bill

The September meeting of the board will focus on the Draft Care and Support Bill and its impact on carers. The partnership board recognises this key draft bill and will formulate a response to the consultation.

Carers Assessments

The November meeting will focus on BCC and OH carers assessments looking at quality and care planning issues in response to local concerns regard carers assessments and care planning functions.



Executive Partnership Board

Report

Title: Learning Disability Partnership Board Update

Date: 31st August 2012

Author: Learning Disability Partnership Board
Representatives

Contact officer: Ainsley MacDonnell (01296 383995)

Priority Areas agreed by the Learning Disability Partnership Board at the last meeting held on 2nd August 2012:

- Health
 - Day Opportunities
 - Keeping Safe
- The Learning Disability Partnership Board has met twice since the last Executive Partnership Board, 14th June and 2nd August 2012.
 - The Health Services and Activities Group has met once, 5th July and is due to meet on 11th September 2012.
 - The Day Opportunities Services and Activities Group has met once, 17th May 2012.
 - The Keeping Safe Services and Activities Group has met twice, 1st June and 10th July 2012.
 - The LDPB has been represented at: Local Account Meetings, Ridgeway SEG meetings and at two Health Conferences.

LDPB Update

The current work plan for the Learning Disability Partnership Board has been in operation now for 12 months. The People Working Groups and the Services and Activities Groups have proved a very successful way of moving forward on agreed priority areas and ensuring the work of the Learning Disability Partnership Board focuses upon the main areas of activity and/or concern.

On review of the work plan a number of the priority areas are actioned and the Board have agreed a new work plan to reflect the updated status and additional priorities.

Services and Activities Groups

Health Update

The group is made up from representatives from Bucks County Council Commissioning Health Lead, Ridgeway, LD Community Team, Acute Services, NHS and Talkback.

The group have identified a number of priority areas and as a result have decided to complete a PATH as a constructive way forward. The PATH meeting is to be held on 11th September 2012.

Continuation of the Health Passport is a high priority. The use of the Health Passport links in closely with people having effective Health Checks. There is no current funding to reproduce the Health Passports going forward. The Health Services and Activities Group are considering how this can best be resolved.

The Clinical Commissioning Groups have identified a champion GP, Dr Nisar Yaseen, to be the clinical lead for learning disability services. Ainsley MacDonnell is overseeing how best this agreed time can be utilised.

The Getting Better Healthcare Event (and document) for people with a Learning Disability was attended by a representative from the LDPB. Further to this event and publication, members requested that Alison Giraud-Saunders be invited to attend the LDPB or Health Services and Activities Group at a future date to develop a closer working relationship with the Foundation for people with a learning disability.

The Health Check Event in Reading in July was attended by a member of the Health Services and Activities Group.

Talkback have recently met with the Ambulance Service in response to developing the Treat Me Not My Knee training onto DVD format so as it can reach more healthcare providers. Funding still to be secured.

Day Opportunities

People with a learning disability and family carers still have a great number of concerns regarding the changes to day services. A Day Opportunities Services and Activities Group meeting took place with Linda Warmbier on 17th May 2012 and she attended the LDPB on 2nd August to update members, address concerns and answer questions.

Talkback have recently commenced a new project with people with a learning disability called "Advocacy Through Change". This piece of work will allow people to raise their concerns and anxieties throughout the transition. POhWER are working with other client groups.

Keeping Safe

It is a priority to take forward the 'Safe Place' scheme and to have a conference to launch the work. Two meetings have taken place to discuss a local 'Safe Place' Scheme. This piece of work is to be continued at the next meeting at the end of September 2012.

The LDPB are keen to work more closely with the BSVAB and have made enquiries into having representation on the Board.

The LDPB reviewed the publication "Loneliness and Cruelty" produced by the Foundation for People with Learning Disabilities and have agreed that its content should be at the heart of everything we do. To be taken forward through the Working Groups and the Learning Disability Partnership Board.

Education/Employment Services & Activities Group

This area to be addressed within the Day Opportunities Services and Activities Group.

OTHER AREAS

Local Account Panel

Fred Charman (LDPB Co-Chair) has accepted to attend a quarterly meeting to check and challenge the progress they are making against key priorities 2012-2013, as set out in the local account.

Ridgeway

To ensure continuity, Andy Martin is the nominated representative for the LDPB at the Stakeholder Engagement Group meetings.



Executive Partnership Board

Report

Title:	Mental Health Partnership Board update
Date:	10 September 2012
Author:	Kurt Moxley
Contact officer:	Kurt Moxley and Pat Milner

The following is an update of the position and work of the Mental Health Partnership Board (MHPB) to date.

Background

The MHPB has undergone recent changes over the past twelve months. Previously the MHPB was the Local Implementation Team for the mental health national service framework until the end of the ten-year national strategy. This remit ended after the ten-year strategy and the MHPB has been re-forming to take into account the new national strategy and the recent release of the national mental health Implementation Framework.

Recent developments

1. The MHPB, through local Joint Commissioning Officers, has worked alongside the Service User and Carer Organisation (SUCO) to look at the most appropriate way to include the representation of service users on the MHPB in the future. Further work is required to ensure that the 'service user voice' is included whilst keeping service users safely involved in any strategic work.

2. The next MHPB, on Wednesday 19 September 2012, will focus its attention on bringing together local provider organisations, both statutory and third sector, in detailed discussions of the development and performance monitoring of services in the county. It is anticipated that this will result in the setting up of a provider forum and representation at future MHPBs in order to properly engage service providers in local strategy and commissioning.
3. Commissioning officers have been active in discussions with the Strategic Health Authority and the emerging local Clinical Commissioning Groups (both Chiltern CCG and Aylesbury Vale CCG) to align local mental commissioning plans with those contained in the national implementation framework
4. Within the local MHPB, we will need to reflect the vision for change in the national implementation framework, demonstrating the following six main objectives:
 - a) more people will have good mental health
 - b) more people with mental health problems will recover
 - c) more people with mental health problems will have good physical health
 - d) more people will have a positive experience of care and support
 - e) fewer people will suffer avoidable harm
 - f) fewer people will experience stigma and discrimination
5. The six main objectives will form the broad local framework, under which will sit local actions and developments for Buckinghamshire.
6. Although these will be reviewed and developed over time, local commissioning actions will include:
 - Implementation of the Payment by Results regime, including care package descriptions and costing, cluster specifications and patients reviews
 - Review of current community mental health service make-up - to include CMHTs, Assertive Outreach, Crisis and Home Treatment and Early Intervention

- Clinical pathway configuration
- Aftercare under Section 117 Mental Health Act
- The build of the new Manor House psychiatric hospital in Aylesbury
- In-reach into Acute Hospitals - psychiatric liaison services
- Links to and development of primary care mental health services
- Contracting issues and timeline for working on service change/developments for Forensic, CAMHS and Eating Disorder services and relationships with Specialised Commissioning



Executive Partnership Board

Report

Title:	Older People Partnership Board (OPPB) Update for the 1st quarter of 2012 - 2013
Date:	17 September 2012
Author:	Christopher Reid
Contact officer:	cjreid@buckscc.gov.uk

Report of the OPPB meeting held on 10 July 2012

Key Points:

1. 111 phone number

Jayne Mwaka, NHS 111 Project Manager, and Matt Lynock from NHS Bucks gave an overview about the new NHS 111 phone number which will replace NHS Direct from 01 April 2013. The number is to be used for non-emergency calls and is intended to make it easier for the public to use.

Comments by the board included the need to make it very clear on the use of the number as there were other similar numbers and that many older people will have been conditioned to the use of the 999 number.

2. Five Ways to Well-Being

Susie Richardson, Public Health Practitioner, NHS Bucks, gave an overview about the Five Ways to Well-Being campaign. Its purpose was to promote to the general population in Bucks about five ways that have been proven to boost Well-Being (by the New Economics Foundation).

To evaluate the effectiveness of the campaign, a pre-campaign survey had been carried out in April 2012, and 265 responses were received. A mid-campaign evaluation survey was now being carried out. The surveys will indicate whether any further work will need to be taken for targeted groups and there will be further consultation around this.

Comments from the board included a request for the board to be kept informed and to be involved in future consultation on the outcomes of the survey analysis. A concern was expressed about the quality and message of the leaflets that had been distributed.

3. Update on LINK

Lorna Hume, LINK Support Officer, explained that following recent restructuring of LINK, with a new LINK panel having been set up, there was a need to identify future tasks for the LINK, which are community driven and from a clear evidence base. Two events were being held – ‘meet the panel’ and a networking event - in Amersham and Aylesbury that will help to provide feedback. A newsletter going out to the public and organisations will also be used to get feedback on views about what the LINK needs to focus on.

The LINK will run until March/April 2013 when the new Local Healthwatch will take over.

4. OPP B Priorities Action Plan

The board agreed to the plan. It will be a live document and regularly updated.

5. Update from Older People's Champions' Forum

Chris Stanners explained that the objectives of the forum were being reviewed and that its terms of reference and its membership will be reviewed at the next meeting of the Forum in September 2012.



Executive Partnership Board

Report

Title:	Physical and Sensory Disability Partnership Board (PSDB) Update for the 1 st quarter of 2012 – 2013
Date:	17 September 2012
Author:	Christopher Reid
Contact officer:	cjreid@buckscc.gov.uk

Report of the PSDB meeting held on 26 July 2012

Key points:

1. Update from SUCO

Debi Game updated the board on SUCO's activities, explaining the focus being on trying to recruit more users & cares onto the boards. For the PSDB more user & carer representation was needed and also for the co-chair position. The plan is to hold elections for additional user/carer board members in October and to have co-chair elections ready for the November board meeting. The process will be subject to the policy covering the process for elections that will need to be signed off first.

2. Wycombe District Council - review for people with disabilities

Councillor Brian Pollock and Ted Piker, Scrutiny Support Officer, Wycombe District Council, updated the board on the work of the Task & Finish Group looking at how the Wycombe District Council is dealing with people with disabilities through its services. A workshop was held in

Marlow for consultation and a visit to a disability living centre in Northants was being arranged.

The board provided comments about the review areas relating to employment, leisure, transport, housing, town centre access, access to information.

Once the review has been completed a report and recommendations will go to the PSDB for comment.

3. PSDPB Priorities Action Plan

Further comments were received on the action plan and a revised version will be produced for the next board meeting.



Executive Partnership Board Report

Title: Prevention Partnership Board Update
Date: Aug 2012
Author: Steve GoldenSmith
Contact officer: Xtn 3148

The Housing, Housing Support & Prevention Partnership Board has met twice with three sub groups each meeting to define their priorities.

These have been identified as:

- Social Isolation
- Fear of Crime
- Information
- Volunteering
- Benefit Change Impact
- Housing & Housing Support for Vulnerable Adults inc Move On
- Future of Sheltered Housing
- Prevention Matters Model
- Troubled Families
- Community Cohesion

These priorities have been further detailed by the group and an action plan is being developed for consideration & approval by the Board. This will inform the board members of its focus and enable the future development of the Board. The Board is keen to fully understand its role and how it can influence, challenge and hold to account service delivery and policy across Buckinghamshire. Areas of priority interest include Benefit Changes, Prevention Matters, Supporting People Re-commissioning, Dementia Friendly Communities,

User/ Care representation is currently underdeveloped. It is planned that representation will be encouraged and progressed as the Board develops its understanding and priorities and membership is stabilised.

Briefing Note for the Executive Partnership Board on 17th September 2012

The Local Account 2012 to 2013

Background

At the Executive Partnership Board Meeting on 14th November we asked for your help in producing our first Local Account. As a result we set up a working group, which was invaluable in helping us to determine the format and content of our local account and to identify what would interest people (and what would not!). Here is a brief update on progress.

The Local Account

The purpose of the Local Account is to enable residents to judge how well the Council is performing in meeting priorities for adult social care in Buckinghamshire and that value for money is being achieved with resources used for social care by the County Council. We needed to try to ensure it was meaningful, useful and interesting.

The Process

The working group met on a total of 5 occasions, with useful discussions which identified key principles and “does” and “don’ts”. In addition to the work of the Local Account Working group there was a consultation process carried out which included a questionnaire to Partnership Boards/Links. With regards to Carers, the questionnaire was sent out in an e mail to accompany the Carers Newsletter going out to approximately 5,000 people. For residents generally a website Questionnaire was set up on the council’s website with signposting to obtain feedback from Buckinghamshire residents. People could chose to respond to one straightforward question or had the choice of providing more in depth feedback.

The resulting draft Local Account was taken to Cabinet for agreement, where it received positive comments and was also discussed at the Health Overview and Scrutiny meeting which identified some useful areas for improvement in the next version. Similar learning points were also provided as a result of submitting the finished product to a South East regional “peer group” review. This was our first Local Account so we found all these comments useful in continuing to develop this key document. We have also built in a feedback form into the Local Account itself which will inform the production of our next Local Account.

The Result

The Local Account is now completed and available on the County Council website. A limited number of hard copies have also been produced. These have been distributed to public places such as GP surgeries, all county libraries. Copies were also provided to all partnership Boards for their own distribution arrangements. An easy read version has been distributed to partnership boards as requested and will also be available on the County Councils website. A link to the Local Account website will also be sent to key organisations such as parish councils to ensure local people are aware of its availability.

Next steps

The Local Account is not just a means to provide information to people about social care performance and priorities as a “snapshot” at one point in time. We will be using the key priorities set out in the Local Account as a basis for reporting progress. Using this approach we will be producing a newsletter and we have also set up a Local Account Panel comprising of

partnership board reps, people from the residents panel and a county councillor representing the Health Overview and Scrutiny Board. We would also welcome your renewed commitment to providing representatives from the partnership boards and links to help us look at how we can improve on this years Local Account and produce an even better one next year!

Marcia Smith
Service Manager Performance
01296 383386



Bucks Service User and Carer Organisation

Update Paper Executive Partnership Board – 17 September 2012

1. Developing Organisation, Board and Constitution

Alison Lewis (Chair) and Ian Cormack (Vice Chair) are stepping down from their roles on the SUCO Board with effect from September 2012. David Bone and Lucy Falconer will be interim co-Chairs whilst we recruit for these positions. Advert for roles prepared. Will be placed with Community Impact Bucks and Reach Recruitment to start process w/b 24 September

We continue work to expand SUCO Board membership and now have 7 members (excluding Alison, Ian, Ann Whitely and the Development Worker), including two new members since May 2012. Discussions on going with Bucks MIND to recruit a further member.

2. Policy Development

Draft process for recruitment of co-Chairs for Partnership Board complete. This work was undertaken at the request of Buckinghamshire County Council. Next stage - quick consultation with members of all PBs, discussions currently with Nadiya Ashraf to enable Democratic Services to facilitate this.

Work continues to formalise relationship between SUCO and existing service user and carer representatives on PBs, hard copy and excel records for all are being developed and implemented.

3. Information Development

Work on comprehensive database of Voluntary Organisations complete. We now hold details of over 150 local, regional and national organisations.

Website is under development. Final testing and due diligence currently being undertaken to ensure accessibility compliance. Due to complete w/b 1 October.

Regular news bulletin in development. Due to be complete and being circulated w/b 17 September

SUCO leaflet on key qualities complete and being distributed at meetings and events.

4. Recruitment to Partnership Boards

Carers Partnership Board – 4 new carer representatives attended Carers Partnership Board on 13 June. Successful meeting. Members have on going support from SUCO Development Worker.

Mental Health Partnership Board – work to recruit for this Board has been deferred at the request of Buckinghamshire County Council. Potential representatives have agreed to be part of SUCO Special Interest Group until this board is ready.

PSD Partnership Board - Presented to PSD on 26 July and have met separately with Christopher Reid. Initial contact made with Crossroads, MKB Care, OWLS, Stoke Mandeville

Spinal Unit and Parkinson's Society seeking help to recruit service users and carers to Board. To date meetings secured with OWLS and Crossroads

Older Peoples Partnership Board – Initial contact made with Chair and co-Chair. SUCO will be meeting them to discuss and develop recruitment process for service user and carer representatives on 6 September.

Information day for potential service user and carer representatives for PSD and Older Peoples Partnership Boards planned for 28 October.

Special Interest Group – This is established. 8 members currently but will expand as we recruit for PSD and Older Peoples Partnership Boards.

5. Training and Support

Induction pack for new and existing members to all Partnership Boards in development, to be completed by 5 October – subject to contributions by Buckinghamshire County Council. Papers for inclusion have been agreed. SUCO have asked Sarah Gammon to help to commission briefing from Buckinghamshire County Council for inclusion. We are discussing with Democratic Services their contributions and in particular costs associated with this. SUCO material for packs ready and complete.

SUCO met with Sarah Gammon on 1 August to discuss the development of a joint training strategy and programme. Elements of this to include Induction Pack, Integrated Induction Day with rolling programme of refresher training, development for Chairs and co-Chairs and on going individual training opportunities. We are due to meet again shortly to discuss progress on the above. Provisional date for completion 26 October.

6. Networking

Since May SUCO has presented to Community Impact Bucks, Buckingham Carers Support Group, PSD Board, Bucks MIND and Crossroads.

A joint SUCO/INDI Information Morning was held on 10 July. 18 organisations from across the county attended including Age Concern, The Stroke Association and The Brain Injuries Trust.

Bucks SUCO
5 September 2012